SEP (Land) Revalidation

10 steps on:

How to create a licence request

How to prepare your data

How to collect all signatures

How to submit your request to the FOCA

Requests to FOCA

Go to „Requests to FOCA" page

(panel 1)

New License Request

Request	Revalidation
License endorsement	SEP (Land)
Prof check instead of experience	☑

(panel 2)

PREPARE DATA

✖ FCL.740.A (b) (1) (ii) (All)
✖ Times & Landings (All)
 └─ ✔ 12:00 hours Flight in 12 months
 └─ ✖ 6:00 hours PIC, Instr. in 12 months
 └─ ✔ 12 takeoffs in 12 months
 └─ ✔ 12 landings in 12 months

The condition tree shows:

✔ **Fulfilled**

✖ **Not fulfilled**

(panel 3)

Fill in all profile & licence data including SEP (Land) expiry date

(panel 4)

Markers △

Open Markers section in flight details

Training

Refresh Trng	Training Flt	Familiariz	Diff Trng	With Instructor
SEP (Land)				

Apply the Marker „Refresh Trng"

(panel 5)

COLLECT SIGNATURE

Collect the signature

✎ Sign now
Hand the device to your instructor to sign now

✉ Invite to sign
Invite your instructor to sign via E-Mail

(panel 6)

Signatory	Instructor
First name	Max
Last name	Muster

⌛ **Wait for the signature of the instructor**

Instructor
Max Muster
CH.FCL.1234

(panel 7)

✔ FCL.740.A (b) (All)
 └─ ✔ FCL.740.A (b)(1) (Any)
  └─ ▷ FCL.740.A (b) (1) (i) (All)
  └─ ✔ FCL.740.A (b) (1) (ii) (All)
   └─ ✔ Times & Landings (All)
    └─ ✔ 12:00 hours Flight in 12 months
    └─ ✔ 6:00 hours PIC, Instr. in 12 months
    └─ ✔ 12 takeoffs in 12 months
    └─ ✔ 12 landings in 12 months
   └─ ▷ Flight with FI/CRI or CRE/TRE (Any)
   └─ ✔ Expires within next 12 months

Required experience is now ready

(panel 8)

SUBMIT

⬆

Upload any additional documents, such as:

- **Foreign instructor licence**
- **First page of check on any other type**
- **As required**

(panel 9)

❓

Do you really want to send the request to the FOCA license office?

☑ OK   ✖ Cancel

You decide when the data is sent out to the FOCA

(panel 10)

Your benefits:

☑ **No airport confirmation needed**

☑ **Form 60.521 is autom. completed**

☑ **Save time and money**

☑ **Save paper - save trees**